

# **Broughton Gifford Village Hall Management Committee**

## **Minutes of the Meeting Held on 10/12/15**

**Present:** Amy Harland (AH), Rob Giles (RG), Mike Bailey (MB), Vince Davis (VD), Merv Rees (MR), Sue Jeffries (SJ), Lucy Key (LK),

**Apologies:** Sue Jacobs (SEJ) Mark Sullivan (MS), Sylvia Davis (SD) Tom Vincent (TV), Elizabeth Freeman (EF)

### **Minutes of last meeting**

- Confirmed

### **Regular Users Feedback and bookings:**

**Parish Council:** nothing to note.

**WI:** nothing to note

**Short Mat Bowls:** nothing to note

**Piecemakers:** nothing to note

**Gardening Club:** nothing to note

**Friendship Club:** nothing to note

**Bee Keepers:** nothing to note

**Toddler group:** nothing to note

### **Maintenance**

- Taps replaced in the kitchen - wrong way round MB to swap over signs.

## Finance

Report for November - Lucy identified a payment of £281.99 to Southern Electric as a final payment as we have now transferred to Npower but advises this may well be refunded as the final reading they took was inaccurate!

**200 club - 4 x £10 the BIG DRAW will be done at the Carol Concert on Sat 12<sup>th</sup> December**

**Dec - Mr Jones c/o Monica  
Tom Chippendale  
Richard Francis  
Vicky Gingell**

AH will look into an APP for her phone to make the 200 Club Draw instead of relying on the corks!

## Health & Safety

Checklist - signed

## Fireworks

MB has requested a Thank You letter be sent to James Webb at Pickwick Caravans for supplying the Gas for our BBQ (SJ)

## Carol Concert 12<sup>th</sup> December

All preparations for the Carol Concert have been confirmed. Tony Stanley will run the Bar on behalf of the V.Hall Raffle prizes have been requested from Committee members VD and SD have organised food and drink etc. AH will organise raffle and man the door along with SJ, SEJ and helpers. Set-up will be 5pm onwards. LK will organise floats.

## **Any Other Business**

- Christmas decorations need to be taken down on **24<sup>th</sup> Dec** along with curtains in preparation for the sanding of the Hall floor on 27<sup>th</sup> Dec. **Please meet at the Hall between 9.30 - 10am if you are available to help!**
- Floor - confirmed for 27<sup>th</sup> should take a maximum of 5 days. VD was able to see an example of the work and was very pleased with the result.
- SEJ to ask Steve if he would take pictures for the website on completion of floor. Any pictures taken at the Carol Concert might look good too! (EF)
- SD advised we have good reviews for website EF to add to details.
- Hub - MS to email documents to RG for upload.
- Reviews for the website - LK asked if this can be added to the internet.
- Mouse racing - March 19<sup>th</sup> 2016 booked. To be discussed at January meeting. SJ to arrange front cover with Village Mag.

## Next Meeting

**14<sup>th</sup> January 2016 at the Village Hall - 8pm start**