

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 12/02/15

Present: Vince Davis (VD), Sue Jeffries (SJ) Mike Bailey (MB), Amy Harland (AH), Sylvia Davis (SD) Merv Rees (MR) Mark Sullivan (MS)

Apologies: Rob Giles (RG), Lucy Key (LK), Elizabeth Freeman (EF), Sue Jacobs (SEJ), Tom Vincent (TV),

Minutes of last meeting

All okay.

Committee Members

Hub - MS has scanned documents - RG to arrange upload to Hub - still ongoing.

Regular Users Feedback:

Parish Council: Invitation to attend PC A.G.M. and explain duties of Village Hall Management Committee - MS to represent us.

WI: nothing to note

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Pre-school: All on target for Half term move.

Gardening Club: nothing to note

Friendship Club: Will be having a trial lunch with Wiltshire Farm Foods providing food cooked in our kitchen - extending hours to accommodate.

Bee Keepers: Mice chewing labels off of honey jars stored under the stage - Vince has placed mice bait but no sign as yet.

Toddler group: nothing to note

Maintenance

- Cleaning - Sylvia and Lucy to meet with Gina to review cleaning needs once Pre-School have moved.
- Bar Area - MB has been painting and Gerald Harding is to fit sink unit when MB has purchased
- Misted glazing - Southern Glass have replaced some windows - 2 more to be completed - ongoing
- Hole in internal wall at far end of hall by fire exit and hole in each of double doors - to be repaired after Pre School move (part of quote obtained from MB for decorating hall which has been agreed by consensus although date to be arranged)
- Manhole problem has returned - a nappy was discovered in the pipework We need to fix an additional sign (SJ) email toddlers(SJ) advise all users (SD) of correct disposal of nappies!
- Vince to investigate cost of cleaning curtains at launderette
- MB to purchase new curtain rails from B and Q which will be fitted when decorating is completed

Bookings

It has been reiterated that the Village Band will be able to use the Hall on a Sunday morning at zero cost provided no prior bookings have been made.

There is an expected Bi-Election on March 19th and a provisional booking has been made. May 7th has been confirmed as the General Election date.

Finance

Grants - LK and SJ attended the Melksham Area Board meeting on February 11th 2015. We were unlucky only to receive half of the amount we applied for (£1114) due to the council not approving of the money being used for the bar as this was deemed as being a profit making facility.

We were given a contact who has promised to source a number of chairs from those being re-allocated by the council. SJ has been in contact and is waiting to hear if there are sufficient(150) available.

200 club

Feb	Claire Pitts	£10
	Amy Harland	£10
	Mrs M Coggins	£10
	Brenda Monk	£10

Health & Safety

SEJ - Will complete an update for the next meeting.

Any Other Business

- RG awaiting response to letter sent to residents of top of common committee
- Carol concert -Saturday 12th December 2015. Corsham Band
- Fence between the Hall building and the Fox paddock needs fixing or removing - Amy to ask Alex on his return from holiday if he has any objections to us having this section removed.
- Mouse Racing -has been cancelled for this year and a request to rearrange for a date in March 2016 - MB to check whether deposit can be held over
- Solar Farm - awaiting further details from PC re any finance available for Solar panels
- MB spoke to Robin Boyd re request to purchase land V.Hall is on - he will write to Criterion Asset Management on our behalf
- MB has arranged for Mick Adams to remove brambles on approach to V.Hall and trim hedge to save vehicles from being scratched on entry to car park (cost £150 agreed)

Next Meeting

March 12th 2015 at the Village Hall