

# Broughton Gifford Village Hall Management Committee

## Minutes of the Meeting Held on 18<sup>th</sup> September 2014

**Present:** Rob Giles (RG) Sue Jeffries (SJ) Mike Bailey (MB) Amy Harland (AH) Lucy Key (LK) Sylvia Davis (SD) Sue Jacobs (SJ)  
**Apologies:** Merv Rees/Tom Vincent/Elizabeth Freeman/Mark Sullivan/Vince Davis

### Minutes of last meeting

All okay. Apart from "date" of meeting.

### Committee Members

Hub - MS has scanned documents - still to be uploaded to Hub

It should be noted that Rob forgot reading glasses and drinking glasses - it was suggested we get some cheap glasses for committee use.  
SJ - to report back.

### Regular Users Feedback:

**Parish Council:** nothing to note

**WI:** nothing to note

**Short Mat Bowls:** There appears to be a couple of locks broken on cupboards below stage - RG to replace and give out new lock keys.

**Piecemakers:** nothing to note

**Pre-school:** Are due to leave at the end of the year and we can now advertise these sessions w.e.f. January 2015 Lucy will investigate cost of advertising in Melksham News. SJ to mention in Village Mag.

**Gardening Club:** nothing to note

**Friendship Club:** nothing to note

**Bee Keepers:** nothing to note

**Toddler group:** nothing to note

**Archery:** Booked from October through to March

## Maintenance

- Timers on the Thermostats still under consideration -RG
- Cleaner - Sylvia, Lucy and Gina to meet and discuss ongoing duties with particular reference to January 2015 onwards - **SJ** to produce list of duties
- New Battery required for clock - ?
- Misted glazing - MB has ordered 3 units from Southern glazing and will request Gerald Harding to help fit these in - 2 for committee room and 1 for main hall.

## Bookings

- Nothing to note

## Fireworks

- MB and Steve Jacobs to attend Parish Council meeting October 1<sup>st</sup> with Insurance details. Front cover on Village Magazine organised (Steve Jacobs) Letters to Fire/Police/Ambulance to be sent (SJ) Donation letters list to be updated (SJ and MB) Firework meeting to be arranged for October (MB) the date will be confirmed at next committee meeting.

## Finance

- Lucy produced cash report for the last 2 months as there was no August meeting. All OK. She has advised of possible funds available from Wiltshire Council for various projects and will investigate whether we could claim cost of update to bar area.

## 200-Club

August:        Mrs C Downing    £10  
                     Mrs T Read        £10

Amy has handed out lists for 2014/15 collections

## Health & Safety

- Sue Jacobs confirms general inspection/checklist to be updated.
- Awaiting result of funding enquiry before planning full refurbishment of bar area - ongoing.
- No Ball Games sign - RG to repair/replace.

## Any Other Business

- Email from Parish Council with reference to possible funding available for Solar Panels for the Village Hall with little or no cost to ourselves. This has been suggested as a potential "community benefit" scheme by the company concerned in organising the solar farms currently in varying stages of being built in or near this parish. Although we all had varying views for and against the actual Solar farms it was decided by majority to advise the Parish Council to pursue further details on our behalf so that we may make a more informed decision in this respect.
- The Annual Fire check is due and SJ will arrange asap

## Next Meeting

**Thursday 16<sup>th</sup> October 2014 8pm @ village hall.**