

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 18/06/15

Present: Sue Jeffries (SJ) Mike Bailey (MB), Amy Harland (AH), Sylvia Davis (SD) Tom Vincent (TV), Elizabeth Freeman (EF)

Apologies: Mark Sullivan (MS), Merv Rees (MR), Vince Davis (VD) Rob Giles (RG), Sue Jacobs (SEJ), Lucy Key (LK)

Minutes of last meeting

- 200 club - the month headline should have read 'May' not 'March'- this probably also means the previous minutes should have read 'April'

Regular Users Feedback and bookings:

Parish Council: New clerk is looking to get the PC to set regular dates. PC would like to have a board in the committee room and a board in the hallway. It was agreed that there was plenty of space in the hallway, however the committee was unsure about new boards being put up in the room. SD said that she had advised the parish clerk to write to RG.

WI: nothing to note

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: SD to speak to FC about booking for 8th June as the hall was booked but not used.

Bee Keepers: nothing to note

Toddler group: nothing to note

Maintenance

- Misted glazing - Southern Glass have replaced some windows - 2 more to be completed - MB to chase Lee M about this.
- Manhole problem has returned - a nappy was discovered in the pipework. MB to look at replacement manhole - to review.
- VD has spoken to Mike Griffiths about replacement unit in the ladies toilet - this has been done and invoiced. MB to check for a leak - this has been fixed, but it appears that a valve is getting stuck due to limescale and it needs to be checked regularly otherwise it causes an overflow and can be expensive due to water meter.

- Stain on one tile - MB to follow up

Finance

AH presented may report on behalf of LK. Headlines - not much to note, but LK has commented that insurance renewal is due and there are a few changes what with pre-school moving - LK is going to liaise with RG. It was recommended that waste collection should move to fortnightly with pre-school having moved.

Grants - LK and SJ attended the Melksham Area Board meeting on February 11th 2015. We were unlucky only to receive half of the amount we applied for (£1114) due to the council not approving of the money being used for the bar as this was deemed as being a profit making facility.

We were given a contact who has promised to source a number of chairs from those being re-allocated by the council. SJ has been in contact and is waiting to hear if there are sufficient (150) available. SJ said there are chairs available through the council and she will go and have a look before we organise to collect. LK said that if we then don't need the money for the chairs we would have to get approval for another capital expenditure. LK is following up on chairs.

- LK has spoken to individual who can supply chairs, but he did not have answer and she is awaiting an answer to another email.
- To be reviewed in July.
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MS said that a number of organisations have said they would like access to a projector so this could possibly be an alternative investment.

Question was raised about painting the outside - MB to do a price.

200 club

June	Tom Chippendale	£10
	Mary Eve	£10
	Richard Filipowitz	£10
	Pete Read	£10

Summer Draw	Sylvia Davis	£150
	Mrs E Gaisford	£80
	Mr C Williams	£40

Health & Safety

SEJ - said she has updated the risk assessment.

Checklist -

- No ball games sign is broken - RG to do.

Any Other Business

- EF asked if there was anything else needed on the website - SJ suggested new pictures once the decoration is done - SEJ to ask Steve if he would do pictures - awaiting outside decs.
- Hub - MS has scanned documents - RG to arrange upload to Hub - still ongoing.
- MB presented a flier for a C&W band that he has seen. Committee agreed it would be a good thing and it is supported by the Rural Arts. MB still following up.
- MB said that the PC is suggesting

Next Meeting

July 16th 2015 at the Village Hall