

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 16/10/14

Present: Sue Jeffries (SJ) Mike Bailey (MB) Tom Vincent (TV), Amy Harland (AH), Rob Giles (RG) Sylvia Davies (SD), Sue Jacobs (SEJ), Lucy Key (LK), Merv Rees (MR),

Apologies: Elizabeth Freeman, Vince Davies, Sylvia Davies

Minutes of last meeting

All okay.

Committee Members

Internet connection device is missing - can all committee members check at home.

Hub - MS has scanned documents - MS to upload to Hub - still to do.

Regular Users Feedback:

Parish Council: nothing to note

WI: nothing to note

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Pre-school: Have planning permission to move to the school - building work will start in summer and possible moving date will be either Oct half term or Jan. Sessions to be advertised - SJ has put a note in the parish newsletter. LK has got a price for a small ad in Melksham News - £10 a fortnight to have this for a full year. The committee agreed to putting in an ad for 6 months - LK to organise.

RG to check the website search for local village halls.

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: nothing to note

Toddler group: nothing to note

Maintenance

- Cleaning - Sylvia and Lucy to meet with Gina before Christmas to review cleaning needs once Pre-School move.
- Misted glazing - MB to follow up with Southern Glazing.
- Cistern damaged gents - MB got Mike Griffiths to fix. Bill has been passed onto LK.

Bookings

- Musicians booked in for practice for 20th - has been booked in and it was agreed to allow the booking to be free as money raised will be for the VH and other village charities. Committee agreed for up to 4 sessions to be free.

Finance

Report done for end of Sept - Skydazzle have been paid deposit and plenty coming in. LK to present accounts for AH to check in the next few days so they will be ready for the AGM next month.

Grants - Melksham Area Board. Considerations are for bar renovation, new chairs, de-fib machine - MB to get a quote from Gus Gurney for 150 chairs and to let AH know who will research second quote.
Bottle-washer - MB to ask Paul to put quote on headed paper.

AH suggested getting a savings account - LK to reseach.

200 club - RG asked whether to increase the monthly win (and reduce the big prizes) - MB suggested possibly having more winners. It was agreed to reduce the bigger prizes to £150, £80 and £40 and to have 4 winners per month at £10. SJ to put note in the village magazine.

Sept Mrs J Taylor
 Gerry Gurke
 Mrs J Hooper
 Max Taylor

Oct Lucy Key
 D Mitchener
 Mrs T Boydon
 Mr C Love

Health & Safety

- General inspection/checklist has been done today -
 - Carpark - stones been pulled out of the walls and slight risk to the walls. MB to follow up
 - PEE checks - sockets fine. Fridge in bar seems in very poor condition and concerns about plug. VD to check with Tony.
 - Testing of bar equipment - VD to ask.
 - 'No Ball Games' sign is broken - RG to replace.
- Next meeting SEJ to do check.
- SEJ to print off electricity safety check for putting up.

Fireworks

- MB gave LK final invoice for the fireworks.
- Fireworks meeting - 8pm 22nd @ Mikes House. MB to inform cadets, garage, cricket club and others.
 - AH to inform the Pre-school
- Hot dog stand organised - Sylvia, Vince, Tom, Maggie all helping - RG would like one other cooker.
 - Friday setup - from midday/12.30 at Mike's doing fencing
 - Saturday - 9am
 - Sunday - 9am.

Any Other Business

- Annual fire check done.
- Monday quiz at the Bell for the fireworks
- Car park light switch - can be left on and others get confused with using the delay or on/off switch. RG to look at the signage as a short-term measure.
- AGM - 13th November, 7.30 start time.

Next Meeting

Thursday 13th November 8pm @ village hall.