

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 15/12/16

Present: Lucy Key (LK), Mike Bailey (MB), Sylvia Davis (SD), Rob Giles (RG), Vince Davis (VD) Sue Jeffries (SJ), Merv Rees (MR), Elizabeth Freeman (EF),

Apologies: Tom Vincent (TV), Mark Sullivan (MS), Sue Jacobs (SEJ) Amy Harland (AH),

Minutes of last meeting

All okay

Regular Users Feedback and bookings:

Parish Council: nothing to note

WI: nothing to note

Short Mat Bowls: Have requested permission to have Trophy Cabinet on display in Hall – the committee have decided this is not a good idea as it may be damaged accidentally by party goers - Sylvia to advise

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: nothing to note

Toddler group: not paid last 2 invoices (Rob to contact – we will wipe out debt if they arrange to pay upfront by Direct debit monthly in advance. If not forthcoming we will stop them using Hall)

Vine embroidery: nothing to note

Wessex Medieval Alliance: nothing to note

Pilates: Wednesdays and Thursdays

Rock and roll: nothing to note

Daybreak: nothing to note

Baby sensory: booked to end June 2017

WI Skittles: nothing to note

Maintenance

Middle cupboard under the stage – lock needs repair(MB)

Gents Loo – Flush is overactive(MB)

Finance

Finance report presented – Wessex Water have reduced monthly Direct Debit and refunded £388.34. Carol Concert money yet to be banked. Fireworks donations cheques not yet processed. Several invoices sent out this month.

200 club –

December 2016

Xmas Draw
£150 Andrea Dell
£80 Mrs J Warne
£40 Gemma Holdway

£10 Felix Oxley
£10 Mrs J Gooding
£10 T Holton
£10 M Snook

Health & Safety

Rob has handed report over to Merv – he will visit Hall on 28th Dec to familiarise himself and do the required checks.

Christmas Carol Concert

Although numbers were down on 2015 it was a successful evening and everyone enjoyed themselves. The Band reduced the cost to £150 and have been booked for 9th Dec 2017.

Any Other Business

- Hub – LK to update finance reports.
- LK said that Gina's pay has not been reviewed since 2013. LK and AH to discuss and set up payroll scheme.
- SJ asked if we need to get some new tables as some look a bit tired. To be reviewed at next meeting.
- We discussed quotes re heating system and it was agreed to go with Ambient. Rob will arrange meeting to agree arrangements. We will request timers to ensure the system switches off automatically if not done manually.
- Elizabeth has suggested that our Website should be updated and we have agreed that we are happy for her to arrange. SJ has volunteered to assist if required!
- MB will contact Gavin Way to arrange new signs for the Hall
- Christmas Decorations to be taken down Thurs 5th Jan 2.30pm (RG/MR/VD)

Next Meeting

Thursday Jan 12th in the Village Hall Committee Room 8.00pm