

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 11/10/2018

Present: Vince Davis (VD), Martin Cottle, (MC) Amy Harland (AH), Sylvia Davis (SD), Lucy Key (LK), Simon Childe (SC) Tom Vincent (TV) Mike Bailey (MB), Merv Rees (MR)

Apologies: Elizabeth Freeman (EF), Mark Sullivan (MS)

Minutes of last meeting

Date at top was from previous meeting.

Regular Users Feedback and bookings:

Parish Council: nothing to note

WI: nothing to note

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: nothing to note

Toddler group: nothing to note

Vine embroidery: nothing to note

Wessex Medieval Alliance: owe us money and not sure they are still using the hall – LK has chased for payment and waiting to hear.

Pilates: nothing to note

Rock and roll: nothing to note

Baby sensory: nothing to note

Tea Dance: nothing to note

Archery: Started again tonight

Maintenance

- Ladies loo – flush sticking – VD has spoken to Gerald and he will be following up.

- Air conditioning – VD to follow up after they asked for pre-payment after some confusion last time.
- Fire extinguishers all done.
- Problems with cooker on harvest night – after investigation it turned out that the gas tap had been turned off. Has been turned back on and worth checking if necessary in future.
- All small lights have been fixed – the new ones don't dim (in case anyone asks!).

Finance

LK report for September

- Nothing significant to note except that last payment to Gina and Cathy is taking over and this is all set up.
- LK said she needs some details from MB and AH for banking.

200 club

October 2018

Dougie Campbell

Mr P Korkus

Alice Barden

Gordon Jeffries

Health & Safety

- PAT testing not done since 2011/12. MR to speak to John Drummond.
- Stairway in stage area – signs ordered for this and fire exit and car park – MR reported this as done.
- Quarterly check – done in early August and no problems found.
- LK asked if info on reports can be uploaded to the hub – LK to send instructions for uploading to MR.

Website updates

200 Club winners

Mouse racing

- Arranged for the 23rd March 2019 – decided that start should be 6 to 6.30.

Fireworks

Permission granted from the Parish council

- Extra loos ordered for this year
- Fire opening 19th Oct
- MB have purchased more barrier tape
- Scouts have agreed to do first aid and MB has purchased new kits and tabbards – bill passed to LK
- Emergency services informed.
- Cotswold Homes offered to sponsor however they wanted to widely advertise the event. The committee felt that the risk is that more people are attracted and there is not the capacity.
- SC has done the form that the council suggested – a type of ‘Operation Order’ form with all the details of the event. SC said he needs to meet with MB to finalise it – to be arranged.
- MB has spoken to Air Ambulance and they might turn up with stall.
- Final fireworks meeting – MB will call round to check in with everyone

Any Other Business

- Catherine Moore is taking over the cleaning.
- SD asked if skirting boards by the skittles is marked. MC to deal with this.
- Committee still needs a secretary – the committee kindly asked AH if she could put a message on Facebook about the role.
- Committee will need a new treasurer later in the year. Committee discussed whether there is an argument to consider payment for the role (also combining the secretary role possibly) – LK thinks it is about 6 hrs a month. The committee had a discussion about the payment – it was agreed to offer £60 a month with the flexibility to pay more at certain times as necessary.
- Sign – it is obscured, MB to have a look.
- Lease – MB to contact agents for freeholders and ask about purchasing land or extending the lease.
- Carol concert – 8th December
- 200 club – one person suggested putting a note in the parish mag about collections so that people can expect a visit.

Next Meeting

AGM – 15th November 7.30pm

Committees meeting – 15th November, 8pm both in the Village Hall Committee Room.