

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 10/05/2018

Present: Vince Davis (VD), Martin Cottle (MC) Tom Vincent (TV) Mike Bailey (MB), Amy Harland (AH)

Apologies: Elizabeth Freeman (EF) Mark Sullivan (MS), Lucy Key (LK), Sylvia Davis (SD), Simon Childe (SC) Merv Rees (MR), Sue Jacobs (SEJ)

Minutes of last meeting

All okay.

Regular Users Feedback and bookings:

Parish Council: Money for the car parking done.

WI: nothing to note

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: nothing to note

Toddler group: nothing to note

Vine embroidery: nothing to note

Wessex Medieval Alliance: nothing to note

Pilates: nothing to note

Rock and roll: nothing to note

Baby sensory: Doing an extra hour.

Tea Dance: nothing to note

Archery: finished until next Sept.

New activity – enquiry made for an available hour.

Maintenance

- Disabled loo flush - done.

- The stone wall – it has been recognised that more work is ideally needed in repairing the rest of the wall, but it is potentially very expensive. LK said that we could apply to the Melksham Area Board – LK and SEJ will discuss further. SEJ to write to Parish Council asking for the criteria for applying for funding ready for the next PC meeting which MB will attend.
 1. MB and VD attended meeting but did not get any clear guidance on applying for local funds. MB to speak to Mark Sullivan about this. SEJ said that we have formally written to them to the council to ask about the process. SEJ to write to Mark to say that MB will be in touch.
 - VD to go to next parish council meeting
 2. SEJ suggested getting quotes for the work – SC said he would speak to Dec and James MacFarlane and VD to find a third quote (possibly Ray Hindle).
 - Dec has provided a quote - £10K

Finance

LK sent an email and all is well – plenty of money was made from the Mouse Racing.

- Signatory - LK to update next meeting.

200 club

May 2018

Catherine Street
Gail Horton
Gerald Harding
Jeff Hudson

Health & Safety

- PAT testing not done since 2011/12. MR to speak to John Drummond
- Stairway in stage area – signs ordered for this and fire exit and car park.

Website updates

EF has done all the outstanding updates.

For May:

- 200 Club winners

Mouse racing

- Went really well and plenty of money made for the coffers. Committee to decide at next meeting whether to do it next year.

Any Other Business

- LK looked at insurance documents and will check with the insurance company about what the costs would be if we needed to insure for more people.
- Committee still needs a secretary – the committee kindly asked AH if she could put a message on Facebook about the role.
- Committee will need a new treasurer later in the year. Committee discussed whether there is an argument to consider payment for the role (also combining the secretary role possibly) – to discuss with LK about the hours it involves and how this could be done.
- AH has to do Charities Commission return and update website.
- VD proposed purchase of a new gate for the play area – he has two quotes for a soft wood and hard wood option, the more expensive being £276. The committee agreed this was good to do and get hardwood – VD to get company to come and formally price up and inspect.

Next Meeting

Thursday June 14th 2018, 8pm in the Village Hall Committee Room.