

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 15/03/2018

Present: Sylvia Davis (SD), Amy Harland (AH), Vince Davis (VD), Martin Cottle (MC) Tom Vincent (TV) Simon Childe (SC) Lucy Key (LK)

Apologies: Elizabeth Freeman (EF) Mark Sullivan (MS), Sue Jacobs (SEJ), Mike Bailey (MB), Merv Rees (MR)

Minutes of last meeting

All okay.

Regular Users Feedback and bookings:

Parish Council: there was an enquiry about parking for the builders – they have offered £1500 towards the wall rebuild for parking. VD said that they have also suggested being able to rebuild the wall. It was agreed that either deal was good for the hall and VD will talk to the builders about this.

WI: comment about fan heater – decided that nothing could be done.

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: nothing to note

Toddler group: nothing to note

Vine embroidery: nothing to note

Wessex Medieval Alliance: they appear not to have been using the hall since before Christmas, but will still be charged unless they formally cancel.

Pilates: nothing to note

Rock and roll: nothing to note

Baby sensory: nothing to note

Tea Dance: nothing to note

Archery: finishing at the end of March.

Maintenance

- Disabled loo flush - done.

- The stone wall – it has been recognised that more work is ideally needed in repairing the rest of the wall, but it is potentially very expensive. LK said that we could apply to the Melksham Area Board – LK and SEJ will discuss further. SEJ to write to Parish Council asking for the criteria for applying for funding ready for the next PC meeting which MB will attend. As above.

Finance

LK said that there is no report, but nothing to note:

Heating meter – bill was a bit high. VD has had the system serviced and the filters were blocked and the electrician suggested leaving it on permanently.

- Signatory - LK to do form for MB and AH as we need new people.

200 club

March 2018

Maggie Chippendale

Tom Chippendale

Jean Alford

Pete Read

Health & Safety

- Wall – see maintenance
- PAT testing not done since 2011/12. MR to speak to John Drummond
- Stairway in stage area – MR to clarify Fire instruction notices
- MR says we need notice saying ‘Fire Exit’ with arrow pointing down to the left. MR to check on eBay.
- Ivy – MR to sort out.
- Fencing bordering Newlease Park – MR asked who owns this. SC said he understands it belongs to the house owners.

Website updates

TV to speak to EF – done and TV to send an email to EF about the notes below.

- Christmas 200 club prize draw.
- New committee members – Simon Childe and Martin Cottle
- Retired committee members to be removed – Sue Jeffries, Rob Giles
- Christmas concert – photos LK said that she will help SD send a photo of the Christmas concert.

- General photos – it was felt it was probably not the time of year to do pictures of the hall but the concert and firework pictures would be good to put on the website.

From March meeting

- Mouse racing – 21st April, 6.30 for 7pm start. Entry £3 for adults, children free. Hot food available and bar open.
- Bonfire night date – 3rd November 2018 save the date!
- Secretary – needed by the committee. Come and join a friendly group and give an hour a month to help the village hall.

Mouse racing

April 21st 6.30 for a 7pm start. Raffle prizes needed. VD said he will need help with the bar and kitchen and it was discussed about how to get produce for the bar. VD to get 8 bottles of spirits for prizes.

- AH to put info onto Facebook.
- LK gave out mouse lists for committee members to sell around village – to be returned by 14th April
- Sponsors - LK gave to MC to pass on to Mike.
- LK showed committee the programmes. Any suggestions for changes to LK by the 14th.
- Village mag has been booked.

Any Other Business

No AOB but carried over from previous meeting:

- LK looked at insurance documents and will check with the insurance company about what the costs would be if we needed to insure for more people.
- Committee room table – SC has looked into this and found a company that do all sorts. SC to measure the room and look at the options.
- EF to advise up to date info on new website – TV.
- Committee still needs a secretary – TV suggested that the committee should directly ask people they know if they would be willing/interested in being involved.
- AH said that school has asked to borrow cups for hall opening – this was agreed.
- SV said we need a new teapot – VD to get.

Next Meeting

Thursday April 12th 2018, 8pm in the Village Hall Committee Room.