

Broughton Gifford Village Hall Management Committee

Minutes of the Meeting Held on 19/10/2017

Present: Mike Bailey (MB), Sylvia Davis (SD), Sue (SEJ), Amy Harland (AH), Vince Davis (VD) Tom Vincent (TV) Simon Childe (SC) Merv Rees(MR), Martin Cottle (MC)

Apologies: Elizabeth Freeman (EF) Mark Sullivan (MS), Lucy Key (LK)

VD welcomed Martin Cottle to the meeting and gave a summary of the duties of the committee.

Minutes of last meeting

All okay

Regular Users Feedback and bookings:

Parish Council: nothing to note

WI: Have asked to change meeting date and hoping to change the date from March to an afternoon. This will help with clashes with other groups.

There are also a number of bigger meetings involving the Wiltshire group – all booked up.

Short Mat Bowls: nothing to note

Piecemakers: nothing to note

Gardening Club: nothing to note

Friendship Club: nothing to note

Bee Keepers: Slight problem with clash of dates and contacting them – SD/VD pursuing them.

Toddler group: Very busy and doing well.

Vine embroidery: nothing to note

Wessex Medieval Alliance: nothing to note

Pilates: nothing to note

Rock and roll: free evening on the 31st advertised in the parish mag

Baby sensory: nothing to note

Tea Dance: nothing to note

Archery: All starting up.

Maintenance

- Gina has mentioned that with the hall being busier she is coming in more. She has checked in with SD/VD and this is fine and Gina is recording her hours carefully.
- Changes required to alter Fire door near stage to same system as Fire door near bar area – MB to speak with Lee Mitchener. MB hoped this could be looked at next week.
- MB said he felt someone is needed to keep the car park tidy and the ivy and weeds back – VD to speak to Mick Adams.
- Leaves in the carpark – it was felt best to leave the clear up for another week or so until all the leaves are down.
- The stone wall – it has been recognised that more work is ideally needed in repairing the rest of the wall, but it is potentially very expensive. TV said he would email Mary Jarvis to the Parish Council about the fund they have. LK said that we could apply to the Melksham Area Board – LK and SEJ will discuss further.
- Gas – MB has got keys and will now ring Catleys and organise for them to come and check. All done and filled
- VD said that the fire officer has been to inspect the extinguishers and he said everything is ok.

Finance

Report for Oct to follow in next meeting and for AGM.

In last meeting LK brought info from insurers about re-build cost. The process would cost £100 to do – SJ suggested speaking to the Village Hall Association about this too. It was agreed to raise again in next meeting when LK is present.

200 club –

October 2017

£10 – Lesley Holdway

£10 – Mick Adams

£10 – Mrs D Ovens

£10 – Pete Mitchell

Health & Safety

MR will do a full inspection in the next couple of weeks and in time for the AGM.

Outstanding issues:

1. Stairway in stage area – MR to clarify Fire instruction notices

Any Other Business

- SC mentioned that the front outdoor light is often left on overnight. AH to do note for the front door – done. SC to monitor how often light is left on – been much better.
- EF to advise up to date info on new website. EF updated and working on site – LK to follow up with EF before next meeting and £40 annual cost was approved.
- Committee still needs a secretary – AH did an advert for the newsletter, but no response so far.
- Mouse racing – MB to follow up to aim for March/April.
- Christmas party 9th December – band is booked. To be discussed further.
- SD said that hall now has trolleys to moving the chairs – VD has put up a note asking that the trolleys be left in the hall.
- Cricket Club have said that they would like to run a 200 club – Tom Gerrish has asked AH if this is okay. The committee said that there was no objections, but they might find it hard to find enough takers and AH to ask if they could target people outside the village.
- SD asked about deposits as they are often pay cash and it can be difficult to return money. It was agreed that deposits would not be asked for from those in the village and those from outside the village will be told they have to come and collect any cash.
- Car parking – MR raised that if building work starts in Newleaze there is a concern that building contractors will use the car park. It was felt that this should just be monitored if it becomes any sort of problem.

Fireworks

- Meeting done and all set up.
- Firework company to send invoice/quote to LK for payment – expected to be same as last year.

Next Meeting

Thursday November 9th, 7.30pm AGM followed by 8pm meeting in the Village Hall Committee Room.